

EVENT PROPOSAL



RESORT & SPA VANUATU

CONFERENCE GROUP

- SAMPLE PROGRAMME -

PROGRAMME PROPOSAL

Day 1

Arrival and Airport-Resort transfer

After passing through customs and immigration the Iririki Hospitality Desk can be found in the arrivals hall of Bauerfield Airport. Staff will assist with moving delegates to their coach transfer for the short ride to Iririki Island in air-conditioned comfort.

Resort Check-In



The Iririki Island Ferry will transfer guests to the resort for a welcome cocktail and express check-in, before boarding one of our resort buggies for transfer to their accommodation. Luggage will be handled separately and will arrive at guests' rooms shortly thereafter.

Welcome Reception and BBQ Pool Party

As the sun sinks into the Pacific Ocean enjoy a selection of tropical cocktails, wines, local draft beers and soft beverages, accompanied by breads, dolmades, cheeses and antipasto and followed by a Beach BBQ buffet. The package includes coconut coladas and tropical cocktails served in freshly harvested coconut shells on arrival, a 3 hour basic beverage package and entertainment by a local string band. The event is hosted at our cascading Lagoon Pool, with 5 pools over 4 levels and swim up bar. For added fun, line the coconuts along the pools so guests must swim out to retrieve them – a great way to break the ice and get the party started.



Day 2

Full Hot Buffet Breakfast



Breakfast is served daily in both Michener's Restaurant and the Watermark Restaurant. Our Full Buffet is included in your room rate – enjoy a selection of fresh tropical fruits, preserved fruits, fresh-baked breads and pastries with jams and preserves, cereals and juices, sausages, eggs, hashbrowns, tomatoes and beans. An a-la-carte menu is also available for those wanting a specialty dish

Conference

The tranquil, bush surrounds of our hilltop conference room, which will accommodate up to 70 delegates in cabaret or classroom style, offer a secluded and private retreat for meetings and workshops. Our conference packages include complimentary use of the meeting room; arrival tea and coffee; morning and afternoon refreshments; whiteboard, flipcharts and markers; table stationary; chilled filtered water; fresh coconut and mints on the tables. Iririki Island Resorts & Spa offers a light lunch package with gourmet open sandwiches, fresh tropical fruits and muffins, as well as a full working lunch buffet option. A range of audio-visual equipment is available

Melanesian Feast

Treat your delegates to a traditional Melanesian Feast with custom performances by some of Vanuatu's most highly respected groups. This is a great way for conference groups with limited leisure time to experience a taste of the rich culture of the Vanuatu islands. Try a taste of Kava at our private nakamal before feasting on an array of local dishes prepared in an open ground oven. Tiki torches, bonfires and traditional theming will capture the atmosphere for this beachside event, which includes a three hour basic beverage package



Day 3

Full Hot Buffet Breakfast



Breakfast is served daily in both Michener's Restaurant and the Watermark Restaurant. Our Full Buffet is included in your room rate – enjoy a selection of fresh tropical fruits, preserved fruits, fresh-baked breads and pastries with jams and preserves, cereals and juices, sausages, eggs, hashbrowns, tomatoes and beans. An a-la-carte menu is also available for those wanting a specialty dish

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Dining

Enjoy fine dining at Iririki's Michener's Restaurant with it's French/European inspired menu or choose the light flavours of the Watermark's Asian-Fusion menu. The town of Port Vila offers many dining opportunities within a short walk of the Iririki jetty, including Crystals at the Sebel and the laidback fun of the Waterfront Bar & Grill.

Day 4

Full Hot Buffet Breakfast

Breakfast is served daily in both Michener's Restaurant and the Watermark Restaurant. Our Full Buffet is included in your room rate – enjoy a selection of fresh tropical fruits, preserved fruits, fresh-baked breads and pastries with jams and preserves, cereals and juices, sausages, eggs, hashbrowns, tomatoes and beans. An a-la-carte menu is also available for those wanting a specialty dish



Leisure Activities



With the work finished its time to relax and enjoy. Iririki Island Resorts & Spa offers a range of leisure facilities for the enjoyment of our guests – tennis courts, games room, gymnasium, multi-level cascading pool, white sand beach and non-motorised watersports. Several tour operators are also based at Iririki – guests can jetski, parasail or take a scenic seaplane flight right from the beach, or enjoy a scenic helicopter flight from the top of the hill.

Port Vila and the Island of Efate also offer a range of tours, attractions and activities that shouldn't be missed – snorkeling and diving, lush tropical rainforests with pristine spring fed waterfalls, great value duty free shopping and much much more.

Awards Dinner

Gather on the beach or deck for pre-dinner cocktails and canapés, before moving to your chosen dining venue.

The atmosphere of the tropics is captured by flaming torches and the resonant sound of the conch shell, the air resonates with the scent of the tropics from the tropical floral table centres and scattered petals gracing the tables, and candles and soft lighting add to the mood.



Guests will enjoy the best of the South Pacific as our chef creates a gourmand's delight infusing the finest of local produce with the spirit of our European ancestry, accompanied by a selection of imported wines, local beers and soft beverages.

International DJ "Dirk" will tailor a playlist to the group demographics to keep the party going well into the night.

Day 5

Departure

For groups of 20 or more departing prior to 7am a light breakfast of fruits, pastries, tea and coffee can be made available at Michener's Restaurant.

Your air-conditioned transfer will depart from the Iririki Island Ferry Terminal on the mainland 2 hours prior to your scheduled flight departure time, it is suggested guests be ready to leave the island 10 minutes prior. All luggage should be left outside rooms 2 hours and 45 minutes prior to scheduled flight departure time for collection and portorage.

Guests departing on afternoon flights are asked to complete checkout by 11am; please leave your bags in your rooms for our porters to collect and store till your departure. Guests are welcome to continue to enjoy the resort's facilities until departure. Late check-out options will be discussed at the time of booking.

ADDENDUMS

- [Section 2](#) - general information on the resort and destination
- [Section 3](#) – full range of conferencing and banqueting options to design your own programme
- [Section 4](#) - information on tours and activities

ACCOMMODATION

IRIRIKI ISLAND FARES

Michener's Restaurant, Bali Hai Café and Bar, Spa Frangipani, Swimming Pool with deck overlooking the harbour and ocean

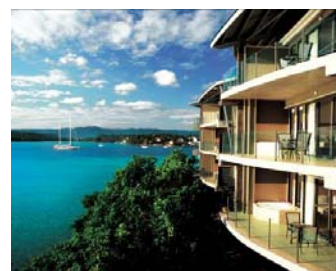
Accommodation Type:	Bedding Configuration:	Location:
Gardenview Fare (20 Fares)	1x King Split & 1x Single Bed	Set amidst our lush tropical gardens.
Harbourview Fare (29 Fares)	1x Queen Bed	Views of Port Vila harbour
Waterfront Fare (21 Fares)	1x Queen Bed	Close to water with unobstructed views of either the ocean or harbour



IRIRIKI SNORKELERS COVE

Watermark Restaurant, stunning cascade pool with swim up bar, Sunset Bar & Café, Games Room, Gym & 2 Tennis Courts

Accommodation Type:	Bedding Configuration:	Location:
Deluxe Ocean View Room (42 Rooms)	1x King Split & 1x Double fold out bed	Superb Ocean views. Separate Bathroom, kitchenette & Spa tub on balcony
Deluxe Lagoon View Room (12 Rooms)	1x King Split & 1x Double fold our bed	Superb Ocean views. Separate bathroom, kitchenette & Spa tub on balcony
Deluxe Lagoon View Suite (7 Rooms)	1 x Queen Bed 1 x Double Fold out bed	Superb views from two level, Kitchenette, Balcony Spa Tub plus ensuite spa bath



Complimentary Policy and Value Adds

- 1 complimentary room for every 15 paid rooms, to a maximum of 4 complimentary rooms.
- 1 complimentary Deluxe Suite upgrade for every 20 Deluxe Rooms paid
- Accommodation rate is inclusive of breakfast and portorage.
- Group rates are available for arrival 3 nights prior to or departure 3 nights after the main group stay.

SALES PRESENTATIONS & SITE INSPECTIONS

Our Director of Sales Marketing, Silvana Perna, is based in Melbourne and available to meet with you to discuss how Iririki Island Resorts & Spa and Vanuatu can best meet your conferencing requirements. Contact our Groups Manager or call the Melbourne office directly on +61 3 9699 9955.

Iririki Island Resorts & Spa offers room nights at the special rate of AUD235 per room per night for site inspections. 1 site inspection room night is refundable against the master account for every 60 room nights that materialise within 12 months of the site inspection.

GROUPS CONTACTS

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Groups Manager

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Rocco Sette

Sales Manager - MICE

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TERMS & CONDITIONS

Payment & Deposit

- A deposit of 20% of the total accommodation cost is due upon confirmation of the booking.
- A further 40% of accommodation is due 4 months prior to arrival
- Balance of accommodation and 50% of event costs is due 6 weeks prior to arrival
- All remaining charges are due prior to the groups departure. In the case where no master account signatories are accompanying the group all pre-booked events must be paid in full in the week of arrival

Reductions & Cancellations

- Cancellations received up to 6 months prior to arrival are fully refundable.
- Until 4 months prior to arrival a reduction of up to 50% of the blocking will be allowed without penalty. Cancellations in excess of this allowance will be subject to penalty of one night's room revenue.
- From 4 months to 6 weeks prior to arrival a further 10% reduction will be allowed without penalty. Cancellations in excess of this allowance will be subject to a penalty of 50% of the room revenue.
- From 6 weeks prior to arrival the number of rooms shall be considered guaranteed and no further reduction will be allowed without penalty of the entire room revenue.
- From 2 weeks prior to arrival all events, activities and sundry services shall be considered guaranteed, with full cancellation fees applicable
- Event deposits are subject to cancellation fees as imposed by contracted operators.

Ask our Groups Manager for a quote.

Full details of all terms and conditions will be included in our proposal.

Iririki Island Resorts & Spa

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Ph: +678 23388 Fax: +678 23880

sales10@iririki.com

www.iririki.com